



EDSAMS.net

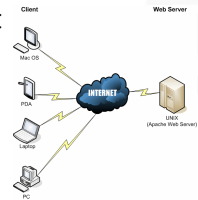
ATTENDANCE MANAGEMENT SYSTEM

Accurately monitoring employee attendance is critical to the success of any company. Organizations need to analyze and get attendance reports on a timely basis for it to react to potential crisis that could impact productivity and profitability. The EDS Attendance Management System (AMS.NET) provide powerful reporting and analysis tools with the simplicity of using a Windows-friendly application. The system goes beyond mere attendance calculation... it's a management tool as well!



The EDS AMS has been fully upgraded and enhanced for 2010:

- New industrial strength MS SQL Server database
- Web server on-line reporting capability
- Ultra-fast calculation engine
- Enhanced user-friendly interface



Bonus for EDS FingerID users: Our system can fully integrate into your EDS FingerID System to provide real-time, on-the-fly reminders to employees. Imagine your attendance capture system giving tardiness warning automatically, or reminding them to file their leaves.

Web-capable Feature (Optional): On-line Filing and approval of OB, Leaves and OT. NO MORE ENCODING OF Leaves, OB and OT forms. Employees may also check their attendance history on-line. Managers may approve Leave, OB and OT and remotely check employee attendance even when out of the office. Want to know more, read our attached brochure.

General Features:

- Fully compatible with our popular EDS FingerID™ System and major PC based and standalone time-capture devices
- Mini-201 Employee Record Filing

- Automatic Tardiness Tracking
- Automatic Leave Tracking
- Automatic UT Tracking
- Automatic Absences Tracking
- Time Card Entry (Daily Entry or Summary Entry per Payroll Period)
- Time attendance Text File Import (From other bundy clocks or devices)
- On-line OT Filing and Approval via web browser (Enterprise Edition)
- Leave Filing and Approval (on line)
- Official Business (OB) Filing and Approval (online)
- Shift Schedule (Per Date Range or Weekday Scheduling per employee)
- User Editable Holidays and Special Holidays Entries
- Grace Period Setting
- Flexi-time Setting
- Time Rounding Setting (Round up or down)
- Minimum minutes to be considered OT Setting
- Auto deduct Lunch and Coffee Break Setting
- Automatic Night Differential (ND), NSDOT
- Regular, Special, Legal Holiday, Special Holiday on Restday and Legal Holiday on Restday Settings
- Capability for "broken" work shifts
- Capability for continuous multi-day work schedules and OT
- Automatic OT calculation
- Capability to accept unlimited IN/OUT transactions within a day (Enterprise ed.)
- Assistance in set-up, training for client
- Auto-eMail capability (Enterprise, Ultimate Edition)
- On-line attendance history inquiry (Enterprise, Ultimate Edition)
- Auto Crossover capability
- Work Schedule Templates
- OT Schedule Templates
- Leave Templates



Time Attendance Reports

• Absences Detailed by Date Range	• Periodic Time Attendance Detailed
• Absences Summary by Date Range	• Periodic Time Attendance Summary
• Authorized OT by Date Range	• Periodic Timesheet Raw Data
• Monthly Absences Detailed	• Periodic Undertime Summary
• Monthly Absences Summary	• Daily Duplicate Attendance
• Monthly Authorized OT	• Leave Ledger
• Monthly Time Attendance Detailed	• Additional EDS Time Attendance Reports
• Monthly Time Attendance Summary	• Tardiness Detailed Report
• Monthly Timesheet Raw Data	• Tardiness Summary Report
• Monthly Undertime Summary	• Daily Time Record Report (DTR)
• Periodic Absences Detailed	• Mission Order (Official Business

	Report)
<ul style="list-style-type: none"> • Periodic Absences Summary • Periodic Authorized OT 	<ul style="list-style-type: none"> • Exemption Report

The system was designed primarily for the following purposes:

1. To improve the efficiency of collection and processing of attendance data. Because of the time-capture machine, the need for encoding of timedata is eliminated. This avoids the possibility of erroneous entries introduced by the encoder and at the same time speeding up the generation of reports and ensuring its accuracy as well as its timeliness.



2. To automate the generation of attendance reports. The raw attendance data captured and recorded by the EDS FingerID System can be uploaded (imported) to the user's workstation. The user's workstation is usually located at the HRD or Accounting department. The



raw attendance data can now be processed by the EDS AMS software thereby generating timely attendance reports. An algorithm developed by EDS, automatically compares the regular and temporary work schedules of each employee, with the raw attendance data. The system can even accommodate "broken" time and shifting work schedules and even daily work schedule changes and still produce accurate results. The Attendance Monitoring System (AMS) software is to be installed at the client's workstation for convenience of entering and data processing. Time and attendance records from the EDS FingerID System are transferred via floppy diskette or via Local Area Network (LAN) to the AMS program.



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